



## Club Procurement Procedures

Our procurement policy is put in place simply to list the rules and regulations that are set in place to govern the process of acquiring goods and services needed to function efficiently.

Below is our table that confirms the procedure to follow.

<b>Amount</b>	<b>Procedure</b>
Up to £50	Coaches discretion / receipts required
Above £50 to £250	Decision made by committee
Above £250 +	Minimum of 2 written quotes

Any further queries to this coaches are directed to members of the committee & in particular the treasurer.